



# **Procurement Policy**

**บริษัท เอ็น.ดี. รับเบอร์ จำกัด (มหาชน)**

**N.D. Rubber Public Company Limited**

## Procurement Policy

N.D. Rubber Public Company Limited (“NDR” or “the Company”) value the procurement procedures that supports business operation of the Company and subsidiaries according to sustainable development guidelines, creating confidence stakeholders under the operational procurement that is transparent and equitable and in line with framework management, procurement in compliance with principles and guidelines according to international standards. Therefore, impose procurement policy of the Company and subsidiaries as follows:

1. Impose the supplier qualification and sourcing process to ensure that the Company and subsidiaries will have a qualified and in capable supplier to deliver desired goods and services and agree to comply with the Supplier Code of Conduct.
2. Impose the selection process and preliminary self-assessment to ensure a transparency and fair treatment as well as perceived an awareness of suppliers’ risks so the Company can sufficiently impose the prevention and mitigation plan to manage those risks.
3. Communicating and ensuring understanding for all stakeholders in its business value chain, including suppliers and business supplier.
4. Procurement by considering of quality, price, service, and readiness of response by focusing on efficiency and effectiveness. It is also set into account the participation including responsibility for society and environment.
5. Procurement with transparency, fairness, verifiability and compliance with regulations, requirements and relevant laws.
6. Procurement without taking advantage of partners, provide complete, accurate, clear information, disclose and treat business partners equally, including listening to opinions partners suggestions for improvement.
7. Joint procurement, working together seriously and continuously for the maximum benefit to the Company and subsidiaries.
8. Promote procurement environmentally friendly.
9. Impose the process when there is a complaint or incidents found due to incompliance with Supplier Code of Conduct.

10. Procurements are to be made in compliance with the relevant laws, following the principles of good governance, ethics, and the practices of trading partners.

The Procurement Policy, is considered and approved by the Board of Directors Meeting No. 5/2021 on 11 November 2021.

A handwritten signature in blue ink, appearing to be 'P. Swadwan', written over a horizontal line.

**(Mr. Pongsak Swadwan)**

**Chairman of the Board of Director**

**N.D. Rubber Public Company Limited**